



Technical Rider
Conferences

Conference Title _____

Conference Location: _____ Date of Appearance: _____

Expected audience size for each session: _____

Please attach a copy of Bill's schedule

Bill will arrive at least one half hour before the performance. He asks that:

- Someone meets him to familiarize him with the setting and schedule.
- The sound system is ready for sound check upon his arrival. If there were no time for sound check, Bill would like to meet briefly with the sound technician before the concert/speech begins.
- Bottled water and an armless chair or sturdy stool be placed on the stage.
- When possible, a theater or an auditorium be used as opposed to a banquet hall.
- A guitar stand is provided for his use.
- Bill does not perform at a lectern – mike stands should be free-standing

Sound System Requirements (Please refer to the attached diagram for set-up)

***Good sound makes a difference – it is essential for a successful show. A sound system used for public address announcements (e.g., with overhead speakers in the ceiling, and one microphone) is not adequate. Also, it is preferable that there is access to the controls of the sound system – sponsor cannot assume that no adjustments will be needed – they almost always are. ***

Bill travels with his guitar(s), one direct box/preamp (requiring a power source by his mike stands), and an instrument cable. **All other sound equipment (listed below) is the responsibility of the sponsor.**

- Amplifier** Wattage should be adequate for the size of the hall with a graphic equalizer (minimum 5 band) and a minimum of 4XLR inputs for low impedance mikes
- Speakers** Two columns or cabinets with horns- Ceiling speakers for public address systems are not appropriate. There is a difference between a system for public address announcements and one for a musical concert.
- Power source** Bill requires a 3 pronged extension cord plugged into a working outlet at center stage
- Monitor Speaker** One is required.
- Microphones** Two high quality low impedance vocal microphones-ex.: Shure SM 58
- Microphone Stands** Stands should have boom arms and mike holders.
- Cables** All necessary cables should be provided.

If there are any questions regarding the sound requirements, **it is crucial to notify Bill Harley's office well in advance of the performance date if there are questions or problems.**

If school shows will be scheduled as part of the conference, please ask for a copy of Bill's School Assemblies Tech Rider or visit www.billharley.com/presenterspage.asp and read the Assembly rider. Promotional materials are also available.

Lighting

If Bill is performing on a stage, there must be adequate lighting on the stage so that Bill's space is brighter than the audience. (Bill performs in the center of the stage, closest to the audience. Bill should be lit so that his face and upper body can easily be seen by the audience.

Hospitality

In morning and afternoon, coffee with cream and sugar is appreciated.

Product Sales

The Conference agrees to provide appropriate personnel to manage sales.

Responsibilities include:

- Setting up sales station (1 8' banquet table, Bill Harley product laid out, and the provided price sign clearly displayed). Sales instructions are included with concert boxes.
- Familiarization with products to answer customer questions. (A product description sheet is provided with concert boxes.)
- Taking a final inventory.
- Calculating sales and percentages.
- Re-packing unsold product.

Product will be sold at the following prices:

CDs and Videos	\$15
Hardcover Books	\$15-16
Paperback Books	\$ 6

Concert Sales Special: 2 CDs for \$25! A \$5 savings!

All sales in Massachusetts will include 5% sales tax.

Personal checks made out to Bill Harley or Round River Records will be accepted.

Conference accepts responsibility for any discrepancy in final accounting of sales.

Conference agrees to receive 10% of total sales unless otherwise noted.

For local performances, product will be returned to Bill Harley on the day of the performance.

For non-local performances, product will be returned via UPS (800-742-5877) ground service, valued at \$100.

Ship to: Round River Records
301 Jacob Street
Seekonk, MA 02771

Product will be shipped as received-in double boxes with adequate padding to prevent breakage. Call Round River Records, 508-336-9703 for reimbursement of shipping charges.

The parties hereto hereby acknowledge that the above additional terms and conditions are incorporated in and made part of the agreement between the parties and are fully binding.

Accepted and Agreed:

Sponsor _____ Date _____

debbie@billharley.com