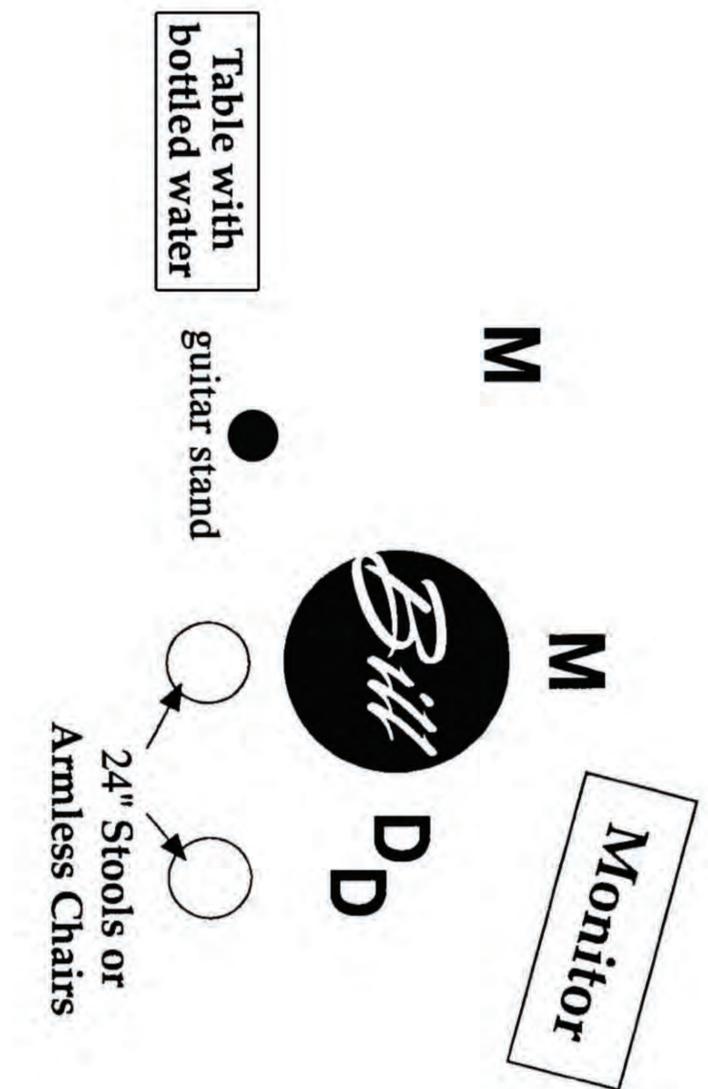


# *Bill Farley* Stage Set-Up

Audience

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# Bill Harley: Solo Family Concert

## Technical and Concert Riders

Please don't let the detail of this rider scare you. We (like you) want to make sure that Bill can do his very best work and, for that to happen, the sound, lighting, care of the audience and hospitality need to be organized well before Bill arrives. Please review this information at least one month before the concert and direct ANY questions to Michele Eaton (Bill's road manager) at 508.336.9703 (Round River Productions) or Michele@billharley.com.

### Technical Rider

#### I. Stage

- A. The stage should be a raised area (at least 12" high) no smaller than 12' x 12'. The persons in the furthest seats should have a clear, unobstructed view.
- B. On stage (besides the necessary P.A. equipment described later in this rider) should be:
  - Two (2) armless straight-back wooden chairs or sturdy wooden 24-inch stools.
  - One (1) small table (with bottled water at room temperature)
  - One (1) guitar stand

See the attached stage diagram for the placement of above items.

#### II. Sound System Requirements *(see attached diagram for set up)*

Bill travels with his guitar(s), two direct boxes and an instrument cable. **All other sound equipment (listed below) is the responsibility of the presenter.**

The P.A. should be a professional quality system *(with equalization on monitors and mains and reverb on mains)* run by a qualified professional soundperson that will more than adequately fill the performance space. The mixing board should be run from the house, not from a place on stage if at all possible.

- **Amplifier:** Wattage should be adequate for the size of the hall with a graphic equalizer (minimum 5 band) and a minimum of 4XLR inputs for low impedance mikes.
- **Speakers:** Two (2) columns or cabinets with horns
- **Monitor Speaker:** Minimum 1, prefer 2, good quality – floor wedges are required.
- **Microphones:** Two (2) high quality low impedance vocal microphones – at least one must be a non-condenser (e.g., Shure SM 58)
- **Microphone Stands:** Two (2) microphone stands with boom arms and mike holders.
- **Cables:** Three (3) low-Z microphone cords. All necessary cables should be provided.
- **Battery:** One (1) new alkaline 9-volt battery per show.
- **Power Source:** Outlet (with extension cord if necessary) should be run to mike positions for foot pedal.

Bill travels with a Boss Loop machine and will plug in one non-condenser (e.g., Shure SM 58) into the loop machine with an adaptor (he carries adaptor) The Loop machine has an out to the second direct input box. **Condenser microphones requiring phantom power will not work with the loop machine.** They are fine for other microphone.

#### III. Lighting Requirements

We understand that not all theatres have the same equipment and capabilities for lighting.

Minimally we require:

**A. Stage Lights:** Adequate lighting on the stage so that Bill's performing space is brighter than the audience. (Bill performs in the center of the stage, closest to the audience/Downstage Center. Bill should be lit so that his face and upper body can easily be seen by the audience.

**B. House Lights:** Reduce the house lighting to 25% for the performance. This should create an intimate setting reducing the awareness of the wings while allowing Bill to interact with the audience.

**C. If these extras are possible, please let Michele Eaton know:**

- A special light or lights that can be used separately or in conjunction with Bill's general performance lighting.
- The ability to refocus lights to give Bill more lighting options
- The ability to choose different gel colors to create a mood for specific songs or stories

*If any of the extras are possible, we will want to add 15 minutes to the sound/light check to deal with lighting options.*

#### **IV. Sound and Light Check**

**A.** Bill will arrive at least 90 minutes prior to show time. He appreciates someone greeting him to familiarize him with the setting and assist with load in. Please have sound crew set up and ready for sound/lighting check upon Bill's arrival. Sound check will take 15-30 minutes depending on available lighting options.

**B.** Please don't let any audience members into the hall before **all** checks are completed. Thanks!

### **Concert Rider**

#### **I. Care of the House**

##### **A. Seating:**

- Children and parents must be seated together.
- In a non-traditional setting Bill wants families seated as close to the stage as possible to create an intimate environment. Please speak with Bill's office should you have any questions.

##### **B. House Management:**

- Because Bill works with family audiences, he regularly encounters, and understands a certain level of "white noise" from the audience. However, there is a time when some behavior may need to be addressed. A house manager is helpful to assist with the seating process and to prevent disruptions during the concert.

##### **C. Introductions:**

- Bill prefers short introductions. It is always best if you have a personal story about his work to welcome him to the stage. We have a suggested introduction if you prefer – just let us know.
- Bill requests, as part of the introduction, that you remind the audience this is going to be a fun and participatory concert, but that it's a "sit and listen concert" not a "get up and dance concert." And, to remind parents that if their children are having a hard time, they are welcome to bring them out until they can settle down so as not to disturb others.
- Bill's concerts typically run between 60-75 minutes without an intermission. Adjustments can be made if we know in advance.

#### **II. Backstage**

#### **A. Food:**

- A light meal before the show would be greatly appreciated. Bill enjoys local specialties but heavy foods are not easy to digest before a performance. Grilled chicken or fish, sandwiches on wheat bread (tuna, chicken salad or turkey breast), pasta salad are all good choices. Fresh fruit and raw vegetables are also fine and appreciated.
- In morning and afternoon, hot black tea is appreciated.
- One (1) quart of bottled water, room temperature please.

#### **B. Dressing Room:**

- Bill will need a clean room to tune up, dress and store his guitar cases. It should be lockable or guarded during the performance as his equipment is valuable and, have or be near a private restroom.
- In addition it would be especially helpful if the dressing room had:
  - A chair
  - An iron and ironing board
  - Towels and soap
  - A mirror

### **III. Logistics**

#### **A. Travel**

- If you are meeting Bill at the airport please make sure we have the name and cell phone of the person meeting him in case of delays.
- Unless other arrangements are made, Bill will look for you in the baggage claim area (if he doesn't know you, a sign with his name will be helpful!). Bill travels with a large suitcase, large (and heavy) guitar case and a couple of carry on bags.
- If Bill is arriving by car, please make sure we have written directions with a map to both the hotel and venue (no Mapquest please as it is often not accurate).

#### **B. Housing**

- Bill will need one (1) non-smoking room and prefers, if at all possible not to stay on the first floor.
- The following hotels are chains he has stayed in and is familiar with – please let us know if you have questions. Hilton Hotels which include (Hampton Inn, Hilton, DoubleTree), Summerfield Suites and Marriott Hotels. We are happy to work with you on finding a hotel if you prefer.
- Bill likes to exercise on a regular basis. Choosing a hotel with a decent fitness room, pool or access to a local gym or YMCA is greatly appreciated.

### **IV. Recordings and Books**

- A.** Bill will have an assortment of his recordings and books to sell before and after the show – if time allows, Bill would like to meet and speak with the sales people to familiarize them with the recordings.
- B.** Bill's office will ship recordings to you in advance with posters, inventory information, product descriptions and sales information. The following is a list of helpful tips and tasks:
  - For a large venue (500+) two large sales tables are suggested to relieve congestion.
  - Two people per sales area will be needed to manage sales.
  - It is helpful to have one area for cash and checks, a separate area for credit card sales.
  - Please provide cash box and keep it separate from ticket and food sales. (\$50 in change recommended – assortment of singles and fives is best)
  - All sales in Massachusetts must include additional 6.25% sales tax.
  - Personal checks made out to Round River Productions or Round River Productions, Inc will be accepted.

- We rely on presenter to take a final inventory and re-pack unsold product carefully for shipping.

For local performances, product will be returned to Bill Harley on the day of the performance. For non-local performances, product will be returned via UPS (800.742.5877) ground service, valued at \$100.

Ship to: Round River Records • 301 Jacob Street • Seekonk, MA 02771

Product should be shipped as received-in double boxes with adequate padding to prevent breakage.

Round River Records reimburses for UPS shipping charges upon request or when invoiced.

## **V. Payment**

If any portion of payment is based upon a percentage of gate receipts, a written breakdown of the gate receipts and expenses will be given to Bill Harley at the time of payment. In addition, please fax a copy of this breakdown to Bill's office: Fax: 508.336.2254 Attention: Michele Eaton.

## **VI. Promotion**

- A.** No opening acts for family shows please.
- B.** We are happy to furnish you with all you need to promote the event, including posters, CDs, DVDs, B-Roll for local TV and sample press releases. Contact Debbie Block at 508.336.9703 or by email at [debbie@billharley.com](mailto:debbie@billharley.com).
- C.** Bill is happy to help out your promotional efforts with radio, television, newspaper and telephone interviews along the way as his schedule allows. All interviews should be set up at least two weeks in advance of the appearance. Last minute interviews are difficult to schedule. Contact Debbie Block at 508.336.9703 or by email at [debbie@billharley.com](mailto:debbie@billharley.com) to set up interviews.
- D.** Bill would appreciate six (6) complimentary tickets for the performance. If the concert is sold out we will release these seats if he doesn't need them.
- E.** Recording, broadcast, photographing of the concert should only be done with permission of either Round River Productions or Bill in advance of the concert. Please send copies of any radio or video or photos taken to Round River Productions, 301 Jacob Street, Seekonk, MA 02771, following the concert.

THANKS - that's it!!

Agreed to and accepted by:

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Authorized Signature Date

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Printed Name